

# GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

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Minutes of the Annual Meeting of Germoe Parish Council held on Thursday May 5, 2022 immediately following the Annual Parish Meeting in Balwest Methodist Schoolroom.

<b>Present:</b>	Cllr Mrs K.Dooser	Cllr I.Foster
	Cllr Mrs G.Praed	Cllr R.Johnson
	Cllr G.Bell	Cllr Mrs V.Marshall
	Cllr D.Blencowe	Mr C.Chapman (Clerk)

**Visitors:** There were no visitors.

The Chairman welcomed Members to the Annual Meeting

## 1 ELECTION OF CHAIRMAN

Cllr Blencowe proposed, Cllr Doeser seconded and it was agreed that Cllr Mrs Praed be elected to the Chair of Germoe Parish Council for the year 2022 – 2023.

## 2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Mrs Praed read aloud and signed the statutory Declaration of Acceptance of the Office of Chairman of Germoe Parish Council for the year 2022 – 2023 in the presence of the Clerk and the Council.

## 3 APOLOGIES FOR ABSENCE

CCllr Keeling sent his apologies for absence.

## 4 DECLARATIONS OF INTEREST

### in items on the agenda

There were no declarations of interest in any items on the agenda.

### of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts relating to membership of the Council of a value greater than £25.

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Blencowe proposed, Cllr Foster seconded and it was agreed that the minutes of the meeting held on Thursday April 7, 2022 are a true record and the Chairman signed them as such.

## 6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

### Platinum Jubilee

Cllr Mrs Marshall invited Members to view the proposed planters which, when planted (which will be done with the help of children from Germoe School) with red, white and blue flowers, will be sited at various points within the Parish. Cllr Blencowe proposed, Cllr Foster seconded and it was agreed to seek funding for both this project and other small costs associated with the Platinum Jubilee celebrations from CCllr Keeling's share of the Community Chest.

It was further agreed that the Chairman, Cllr Mrs Praed and the Vice-Chairman, Cllr Johnson will present the commemorative Platinum Jubilee mugs to the children currently attending Germoe School and to other children of primary school age resident within the parish.

## 7 PUBLIC PARTICIPATION

There were no members of the public present.

## 8 CORNWALL COUNCILLOR'S COMMENTS

In the absence of CCllr Keeling there was no report.

## 9 ELECTION OF VICE-CHAIRMAN

Cllr Blencowe proposed, Cllr Mrs Doeser seconded and it was agreed that Cllr Johnson be elected to be Vice-Chairman of Germoe Parish Council for the year 2022 – 2023.

Chairman's initials.....

## **10 STANDING ORDERS**

Cllr Foster proposed, Cllr Mrs Doeser seconded and it was agreed that Germoe Parish Council should re-adopt Standing Orders as last fully revised in July 2018.

## **11 FINANCIAL REGULATIONS**

Cllr Blencowe proposed, Cllr Johnson seconded and it was agreed that Germoe Parish Council should re-adopt Financial Regulations as last reviewed and revised in September 2018.

## **12 RISK ASSESSMENT DOCUMENT**

Cllr Blencowe proposed, Cllr Johnson seconded and it was agreed that Germoe Parish Council should re-adopt the Risk Assessment document as first adopted in March 2015 and last reviewed in June 2018.

## **13 APPOINTMENT OF COUNCILLORS TO POSTS OF RESPONSIBILITY**

### **Bank signatories**

It was agreed that Cllr Mrs Praed, Cllr Blencowe and Cllr Mrs Doeser should continue to act as signatories for Germoe Parish Council's bank account.

### **Financial Scrutineer**

It was agreed that Cllr Mrs Doeser should scrutinise the accounts on a half-yearly basis.

### **Notice-boards**

It was agreed that the following Councillors should be responsible for the following notice-boards

Balwest	Cllr Blencowe
Great Work	Cllr Foster
Nevada House	Cllr Mrs Doeser
Germoe	Cllr Bell
Newtown	Cllr Johnson
Tresowes Green	Cllr Mrs Doeser

### **Footpaths and bridleways**

It was agreed that Cllr Mrs Praed, Cllr Johnson and Cllr Bell should be responsible for footpaths and bridleways.

### **Planning**

It was agreed that Cllr Blencowe and Cllr Bell should, in the first instance, be responsible for considering planning observations.

### **Helston and South Kerrier Area Community Network Panel**

It was agreed that Cllr Mrs Doeser should represent Germoe Parish Council at meetings of the Helston and South Kerrier Community Network Panel.

### **Germoe School**

It was agreed that Cllr Foster and Cllr Mrs Marshall should liaise with Germoe School authorities.

### **Press Liaison and Social Media Officer**

It was agreed that Cllr Bell should act as the Press Liaison and Social Media Officer.

## **14 PARISH COUNCIL MATTERS**

### **Appointment of the Internal Auditor for the year to March 31, 2023**

Cllr Mrs Doeser proposed Cllr Blencowe seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Germoe Parish Council's internal auditor.

## **15 PARISH MATTERS**

### **Projects within the Parish**

Members noted that this year's Community Chest funding is now open to applications.

### **Environment Policy: review of carbon footprint**

Members considered an audit undertaken by Cllr Blencowe of Germoe Parish Council's carbon footprint and projects currently in hand to mitigate it. In brief, the audit shows that currently the Parish Council is directly responsible for the emission of some 150kg CO<sub>2</sub> per annum. The Council plans to offer some seventy trees to residents during the Platinum Jubilee year and, if that offer is taken up and if all the trees survive, they will capture 1,750kg of CO<sub>2</sub> per annum. Based on this information, it is clear that the Parish Council is at a very low risk of failing to meet its target of being carbon neutral by 2030.

Members agreed that there have been and will be occasions when the Council might suggest to applicants seeking planning permission that measures might be taken to mitigate the impact of new development on the environment, but it was recognised that such suggestions have no authority.

*Chairman's initials.....*

## 16 PLANNING

### To make observations on planning applications including the following

PA22/03254 Mr B.Whetton – Outline application with all matters reserved for demolition of existing stable block to be replaced by single bungalow – land known as Kingfisher Meadows, Tresowes. Cllr Johnson proposed Cllr Blencowe seconded and it was agreed that this application should be returned with the observation *The site is in a rural location just outside the settlement of Tresowes and is therefore subject to CLP Policy 7 which restricts new homes in the countryside to special qualifying conditions.*

### Decisions

PA21/12500 APPROVED – Alterations and extension to existing dwelling and construction of a new garden store building – Bowji Barn, Great Work – *noted*

## 17 GERMOE PARISH COUNCIL'S INSURANCE POLICY

Members reviewed the terms of Germoe Parish Council's Insurance Policy and the offer from Aviva to insure the council for the following liabilities at an annual premium of £ 332.96

With a policy excess of £125, the items covered are:

### *Negotiated minimum cover under this policy*

Employers Liability	£10,000,000
Public liability	£10,000,000
Fidelity	£ 50,000
Business interruption	£ 50,000
Libel and slander	£ 250,000
Officials' indemnity	£ 500,000
Personal accident (up to)	£ 100,000
Money (up to)	£ 25,000
negotiable	£ 2,500
Commercial legal protection	£ 100,000
Fly tipping	£ 1,000
Property damage	£ 25,000

Additionally, when on Parish Council business, all volunteers are automatically covered.

Cllr Johnson proposed, Cllr Mrs Doeser seconded and it was agreed to insure Germoe Parish Council through Aviva Insurance Ltd and to pay the premium demanded of £341.24

## 18 FINANCE

The Clerk presented Councillors with a statement of Germoe Parish Council's financial position as at May 5, 2022. A copy of that statement is attached to these minutes.

The following accounts were presented for consideration:

	GROSS	VAT
J.P.Richards (internal auditor)	£ 159.50	
Hockerill Engraving Ltd	£ 101.40	£ 16.90
R.Sanders (greens and grasses)	£ 258.00	£ 43.00
R.Sanders		
Gold paths (two cuts - first cut)	£ 421.06	£ 70.18
Colin Chapman		
Salary (April)	£ 252.99	
telephone	£ 28.66	
office expenses	£ 46.98	
Travelling	£ 10.00	
use of home as office	£ 20.00	
	total	£ 358.63

Cllr Johnson proposed, Cllr Bell seconded and it was agreed that the above five accounts should be paid.

## 19 REPORT OF CLERK AND CORRESPONDENCE

The Clerk reported that Nationwide will shortly be discontinuing the sort of account that the Council presently uses for its banking. The Society will be offering community organisations other accounts.

## 20 MEMBERS' QUESTIONS

Cllr Mrs Doeser reported that she had attended the recent meeting of the Community Network Panel. Matters discussed had included the following

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- an update from the police which drew attention to continuing anti-social behaviour in Helston and on-going problems in the length of time spent waiting for a response from the 101 call centre
- following the withdrawal from service of the Hawk aircraft, RNAS Culdrose has decommissioned 736 Naval Air Squadron
- the 2022/23 Community Chest is now open: funding for small projects can be sought through Cornwall Councillors.
- all the proposed Highways projects within the local network area will go forward for costing and eventual implementation.

**21 CHAIRMAN’S COMMENTS**

The Chairman thanked members for expressing their confidence in her.

**22 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

No matters for inclusion at future meetings were tabled.

**DATE AND TIME OF NEXT MEETING**

Thursday June 9, 2022 at 7.00pm in Balwest Methodist Schoolroom.

Signed.....

Dated.....

*Chairman’s initials.....*