

GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

May 3, 2018

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman
Clerk to the Council
Chy Lean
St Keverne Road
Mawgan
Helston
TR12 6AY
telephone 01326 221648

You are hereby summonsed to attend the Annual Meeting of Germoe Parish Council in Balwest Methodist Schoolroom on Thursday May 3, 2018 at 7.00pm for the purpose of transacting the following business.

C.F.P. Chapman

AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
 - a) in items on the agenda
 - b) of gifts (received as a result of being a member of the Council) of a value greater than £25
- 5 **CONFIRMATION OF THE MINUTES OF THE LAST MEETING**
- 6 **MATTERS ARISING AND NOT COVERED IN THIS AGENDA**

It should be noted that no decisions may be made under this heading
- 7 **PUBLIC PARTICIPATION**
- 8 **CORNWALL COUNCILLOR'S COMMENTS**
- 9 **ELECTION OF VICE-CHAIRMAN**
- 10 **STANDING ORDERS**

To re-adopt Germoe Parish Council's Standing Orders (last substantially revised in November 2013)
- 11 **FINANCIAL REGULATIONS**

To re-adopt Germoe Parish Council's Financial Regulations (last substantially revised in November 2014)
- 12 **RISK DOCUMENT**

To re-adopt Germoe Parish Council's Risk Assessment Document (first adopted in March 2015)
- 13 **ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
 - i) Bank signatories
 - ii) Financial Scrutineer
 - iii) Notice-boards
 - iv) Footpaths and bridleways
 - v) Planning
 - vi) Helston and the Lizard Community Network Panel
 - vii) Germoe School
 - viii) Press Liaison

14 PARISH COUNCIL MATTERS

To appoint the Internal Auditor for the year to March 31, 2019

15 PARISH MATTERS

CALC

To consider an invitation to join the Cornwall Association of Local Councils in the sum of £212.03 + VAT

Projects within the Parish

To consider whether or not there are currently any small capital projects within the parish which the Parish Council might undertake

16 PLANNING

Decisions

PA18/02226 APPROVED – Conversion of reception room and garage into ancillary accommodation – Holly Cottage, Tresowes Hill

17 GERMOE PARISH COUNCIL'S INSURANCE POLICY

To review the terms of Germoe Parish Council's Insurance Policy and to consider an invitation from Came and Company to renew insurance cover through the firm

To note the fact that assets belonging to Germoe Parish Council other than the War Memorial and the notice boards at Great Work, Nevada House, Balwest and Churchtown are self-insured.

18 FINANCE

To note the internal auditor's annual report on Germoe Parish Council's financial statements for the year April 1, 2017 to March 31, 2018

To approve the Statement of Assurance

To receive the accounts for the year April 1, 2017 – March 31, 2018

To approve payment of invoices received including the following

	GROSS	VAT
J.P.Richards (Internal Auditor)	£ 143.00	
Colin Chapman		
Salary (April)	£ 235.23	
travelling	£ 10.00	
telephone	£ 23.00	
office expenses	£ 49.76	
use of home as office	£ 20.00	
	total	£ 337.99

To note the following receipt

CC Precept (1st instalment) £ 4,600.00

CC CTS grant (1st instalment) £ 96.37

19 REPORT OF CLERK AND CORRESPONDENCE

20 MEMBERS' QUESTIONS

21 CHAIRMAN'S COMMENTS

22 MATTERS FOR INCLUSION AT FUTURE MEETINGS

DATE AND TIME OF NEXT MEETING

Thursday June 7, 2018 at 7.00pm in in Balwest Methodist Schoolroom.

GERMOE PARISH COUNCIL

May 3, 2018

Items in addition to those published on the formal Agenda which may or may not be contentious.

16 PLANNING

To make observations on planning applications received and to note decisions received

PA18/03570 Mr A.Ballard – Proposed new dwelling – land West of St Marys, Helston Road.

PA18/04037 Mr and Mrs P.Ashton – Conversion of reception room and garage into ancillary accommodation – Holly Cottage, Tresowes Hill.

Decisions

PA18/01425 APPROVED – Use of existing ground floor self contained annex and first floor extension to existing dwelling – Bos Verbas Helston Road

PA18/02293 APPROVED – Demolition of existing dwelling and garage and construction of replacements – Rojeska, Tresowes

18 FINANCE

To note the following receipt

HM Revenue and Customs (refund of VAT)	£ 962.06
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