

# GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

May 5, 2016

To all Parish Councillors

Members of the Public

and Press

C.F.P.Chapman  
Clerk to the Council  
Chy Lean  
St Keverne Road  
Mawgan  
Helston  
TR12 6AY  
telephone 01326 221648

You are hereby summonsed to attend the Annual Meeting of Germoe Parish Council in Germoe Church Hall on Thursday May 5, 2016 at 7.00pm for the purpose of transacting the following business.

C.F.P. Chapman

## AGENDA

- 1 **ELECTION OF CHAIRMAN**
- 2 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
  - a) **in items on the agenda**
  - b) **of gifts (received as a result of being a member of the Council) of a value greater than £25**
- 5 **CONFIRMATION OF THE MINUTES OF THE LAST MEETING**
- 6 **MATTERS ARISING AND NOT COVERED IN THIS AGENDA**

It should be noted that no decisions may be made under this heading
- 7 **PUBLIC PARTICIPATION**
- 8 **CORNWALL COUNCILLOR'S COMMENTS**
- 9 **ELECTION OF VICE-CHAIRMAN**
- 10 **STANDING ORDERS**

To re-adopt Germoe Parish Council's Standing Orders
- 11 **FINANCIAL REGULATIONS**

To re-adopt Germoe Parish Council's Financial Regulations
- 12 **RISK DOCUMENT**

To re-adopt Germoe Parish Council's Risk Assessment Document
- 13 **ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY**
  - i) Bank signatories
  - ii) Financial Scrutineer
  - iii) Notice-boards
  - iv) Footpaths and bridleways
  - v) Planning
  - vi) Helston and the Lizard Community Network Panel
  - vii) Germoe School
  - viii) Press Liaison

**14 PARISH COUNCIL MATTERS**

To appoint the Internal Auditor for the year to March 31, 2017

**15 PARISH MATTERS**

**A defibrillator for Germoe Churchtown**

To consider the purchase and positioning of a defibrillator in Germoe Churchtown

**Projects within the Parish**

To consider whether or not there are currently any further small capital projects within the parish which the Parish Council might undertake

**16 PLANNING**

**To make observations on planning applications including the following**

PA16/02249 Mr P.McLelland – Pollarding of Ash tree – Rowan House, Tresowes Hill.

**Decisions**

PA16/0104 REFUSED – Erection of dwelling and associated works – Land adj to Hillside, Tresowes Hill

PA16/01226 APPROVED – Construction of a small outbuilding to house garden maintenance equipment – Outbuilding, Tresowes, Ashton

**17 GERMOE PARISH COUNCIL'S INSURANCE POLICY**

To review the terms of Germoe Parish Council's Insurance Policy and to consider an invitation from Came and Company to renew insurance cover with Aviva in the sum of £276.49

To note the fact that assets belonging to Germoe Parish Council other than the War Memorial and the notice boards at Great Work, Nevada House Balwest and Churchtown are self-insured.

**18 FINANCE**

To note the internal auditor's annual report on Wendron Parish Council's financial statements for the year April 1, 2015 to March 31, 2016

To receive a request from St Germoe PCC for financial help towards maintenance of the churchyard and the green

To approve the Statement of Assurance

To receive the accounts for the year April 1, 2015 – March 31, 2016

To approve payment of invoices received including the following

	<b>GROSS</b>	<b>VAT</b>
J.P.Richards (Internal Audit)	£ 145.25	
Gas for Beacon	£ 15.49	
Colin Chapman		
Salary (April)	£ 219.11	
travelling	£ 37.00	
telephone	£ 20.06	
office expenses	£ 81.62	
use of home as office	£ 20.00	
	total	£ 377.79

To note the following receipt

    HM Revenue and Customs (refund of VAT)      £ 755.12

**19 REPORT OF CLERK AND CORRESPONDENCE**

**20 MEMBERS' QUESTIONS**

**21 CHAIRMAN'S COMMENTS**

**22 MATTERS FOR INCLUSION AT FUTURE MEETINGS**

**DATE AND TIME OF NEXT MEETING**

Thursday June 2, 2016 at 7.00pm in Germoe Church Hall.

# GERMOE PARISH COUNCIL

May 5, 2016

Items in addition to those published on the formal Agenda which may or may not be contentious.

**10 PLANNING**

**Applicatons**

PA16/03755 Mr C.Hale – Felling of a Sycamore and Beech – West Point, Tresowes Hill

**11 FINANCE**

To approve payment of the following accounts

	<b>GROSS</b>	<b>VAT</b>
J.P.Meadows (hosting website)	£ 150.00	

**12 REPORT OF CLERK AND CORRESPONDENCE**

**Correspondence**

**Clerks and Councils Direct** newsletter