

GERMOE PARISH COUNCIL

www.germoeparishcouncil.org.uk

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Minutes of the Annual Meeting of Germoe Parish Council held on Thursday May 7, 2015 immediately following the Annual Parish Meeting in Balwest Methodist Schoolroom.

Present: Cllr S.Geake (Chairman) Cllr R.Royds
Cllr D.Blencowe Cllr J.Taylor
Cllr Mrs K.Dooser Mr C.Chapman (Clerk)

Visitor: There were no visitors.

1 ELECTION OF CHAIRMAN

Cllr Blencowe proposed, Cllr Taylor seconded, all others in favour that Cllr Geake be elected to the Chair of Germoe Parish Council for the year 2015 – 2016.

2 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Geake read aloud and signed the statutory Declaration of Acceptance of the Office of Chairman of Germoe Parish Council for the year 2015 – 2016 in the presence of the Clerk and the Council.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from CCllr Keeling, PCSO Brannigan and Cllr Dear.

4 DECLARATIONS OF INTEREST

in items on the agenda

There were no declarations of interest in any items on the agenda.

of gifts (received as a result of being a member of the Council) of a value greater than £25

There were no declarations of gifts relating to membership of the Council of a value greater than £25.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Cllr Blencowe proposed, Cllr Royds seconded, Cllr Mrs Dooser and Cllr Taylor being absent from the last meeting abstained, all others in favour that the minutes of the meeting held on Thursday April 2, 2015 are a true record and the Chairman signed them as such.

6 MATTERS ARISING AND NOT COVERED ELSEWHERE ON THIS AGENDA

There were no matters arising.

7 PUBLIC PARTICIPATION

There were no members of the public present.

8 CORNWALL COUNCILLOR'S COMMENTS

Through the Clerk, CCllr Keeling reported that

- the 'Case for Cornwall' (which seeks the transfer of powers and freedoms from Central Government) remains a hot topic at County Hall. Similar delegation is actively being sought by many other local authorities
- funding is available for average speed cameras to be installed across Cornwall
- Cornwall Council's approach to people struggling to pay council tax has been recognised as 'good practice' in a new Children's Society Report. (The collection rate is currently 97.1% which is above average for unitary authorities.)
- at a recent full council meeting, he questioned the wisdom of removing funding for public toilets and the consequent impact of closed toilets both on health and on the tourist economy
- consultation on the future of the library service finishes on June 10

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- there is a Community Network Panel meeting at Carleen Village Hall on June 3 at 6.00pm
- increasing numbers of parishes are going forward with the creation of their own Neighbourhood Plans
- funding is available for Emergency Planning and he is keen to continue the earlier tri-parish initiative.

9 POLICE REPORT

Through the Clerk, PCSO Brannigan reported that a single domestic-related crime had been reported to the police during the month of April. He further reported that future reports will not include a breakdown of crimes in the Parish (crimes are recorded on www.police.uk) but that the Police will inform the Council of any crime trends or spikes and provide more general but relevant crime prevention advice. A Police Officer will continue to attend meetings if duties permit.

10 ELECTION OF VICE-CHAIRMAN

Cllr Royds proposed, Cllr Taylor seconded, all others in favour that Cllr Mrs Doeser be elected to be Vice-Chairman of Germoe Parish Council for the year 2015 – 2016.

11 STANDING ORDERS

Cllr Mrs Doeser proposed, Cllr Royds seconded all others in favour that Germoe Parish Council should re-adopt Standing Orders as last substantially revised in November 2013.

12 FINANCIAL REGULATIONS

Cllr Mrs Doeser proposed, Cllr Blencowe seconded all others in favour that Germoe Parish Council should re-adopt Financial Regulations as last substantially revised in November 2014.

13 RISK ASSESSMENT DOCUMENT

Cllr Royds proposed, Cllr Blencowe seconded all others in favour that Germoe Parish Council should re-adopt the Risk Assessment document as first adopted in March 2015.

14 ELECTION OF COUNCILLORS TO POSTS OF RESPONSIBILITY

Bank signatories

It was agreed that Cllr Blencowe, Cllr Mrs Doeser and Cllr Geake should continue to act as signatories for Germoe Parish Council's bank account.

Financial Scrutineer

It was agreed that Cllr Blencowe should continue to scrutinise the accounts on a quarterly basis.

Notice-boards

It was agreed that the following Councillors should be responsible for the following notice-boards

Balwest	Cllr Blencowe
Great Work	Cllr Royds
Nevada House	Cllr Mrs Doeser
Germoe	Cllr Dear
Newtown	Cllr Geake
Tresowes Green	Cllr Taylor

Footpaths and bridleways

It was agreed that Cllr Mrs Doeser and Cllr Royds should be responsible for footpaths and bridleways.

Planning

It was agreed that Cllr Geake should, in the first instance, continue to be responsible for planning observations.

Helston and the Lizard Peninsula Community Network Panel

It was agreed that Cllr Mrs Doeser should continue to represent Germoe Parish Council at meetings of the Helston and the Lizard Peninsula Community Network Panel.

Germoe School

It was agreed that Cllr Royds should continue to liaise with the school on behalf of the Parish Council.

Press Liaison

It was agreed that Cllr Blencowe should continue to act as the Press Liaison Officer.

15 PARISH COUNCIL MATTERS

Appointment of the Internal Auditor for the year to March 31, 2015

Cllr Royds proposed, Cllr Mrs Doeser seconded and it was agreed that Mr J.P.Richards (formerly Kerrier District Council's Senior Auditor) should continue to act as Germoe Parish Council's internal auditor.

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16 PARISH MATTERS

The telephone kiosk at Trewithen Terrace

Members noted that the telephone kiosk at Trewithen Terrace has now been painted and looks well. Cllr Blencowe undertook to speak to Mr Marshall who has offered to keep an eye on it in future.

A defibrillator for Balwest

The Clerk reported that he is still seeking grant funding to help with the cost of a defibrillator.

PROW 25 Footpath along the top of Tregonning Hill

The Clerk reported that Natural England has given its assent for the repair of the footpath which passes through the quarry and on towards the War Memorial. Bob Sanders has been instructed accordingly. The Clerk is awaiting a reply from Mr Liddicoat about the repair of the footpath nearer the southern end of Tregonning Hill.

Projects within the Parish

The Chairman asked members to consider whether or not there are currently any small capital projects within the parish which the Parish Council might undertake.

17 PLANNING

To consider the following planning applications

PA15/03879 & PA15/03880 (LBC) Mr and Mrs Bill and Alice Dear – Proposed home office and games room built as an annex off the house and garden wall – The Old Vicarage, Germoe. Cllr Geake proposed, Cllr Taylor seconded all others in favour that Germoe Parish Council should return this application marked *Germoe Parish Council objects to the elevations as built. It considers that these are inappropriate and prejudicial to this important listed building and, because it occupies a central location in Germoe Churchtown, to the Conservation Area in general. Moreover, no valid planning justification either for the change of building material or for the change of fenestration has been submitted. Germoe Parish Council requests the Planning Authority to refuse permission for development.*

To note the following planning application decisions

PA15/01545 APPROVED – Removal of condition 2 in relation to decision notice PA10/04294: Barn conversion to be used unrestricted for 12 months of the year – Trennal Barn, Bal Lane – *noted*

PA15/01847 APPROVED – Retention of hardcore tracks – Trethewey, Tresowes – *noted*

PA15/02294 APPROVED – Various external alterations including a single storey extension – Besseys, Tresowes – *noted*

18 REPORT OF CLERK AND CORRESPONDENCE

Correspondence

Natural England statement of assent for the work on the footpath through the SSSI to the War Memorial – *noted*

Clerks and Councils Direct newsletter – *noted*

Peninsula Community Health newsletter – *noted*

19 GERMEO PARISH COUNCIL'S INSURANCE POLICY

Members reviewed the terms of Germoe Parish Council's Insurance Policy which, with a policy excess of £250, insures the following

Core Sections:

Public Liability £10,000,000 Limit of Indemnity
 Hirers' Liability £5,000,000 Limit of Indemnity
 Employers Liability £10,000,000 Limit of Indemnity
 Officials Indemnity £500,000 Limit of Indemnity
 Libel and Slander £250,000 Limit of Indemnity
 Money Non-negotiable £250,000
 Negotiable Money – Any Other Loss £1,000
 Fidelity Guarantee £150,000 Limit of Indemnity
 Increased cost of working £10,000 Limit of Indemnity
 Loss of Revenue £10,000 Limit of Indemnity
 Commercial Legal Protection £100,000 Limit of Indemnity
 Office Equipment £5,000
 Keyman cover £400 per week up to a max of 26 weeks

Optional cover

Property damage (War Memorial)	£ 6,294.57
Property damage (notice boards at Nevada House, Germoe Churchtown, Great Work, and Bal West)	£ 4,815.65

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Also included in the cover at no extra charge on the premium are the following

Personal accident (16-90)	
capital benefit	£ 50,000
temporary total disablement (per week)	£ 200.00

Additionally, when on Parish Council business, all volunteers are covered as standard.

Cllr Blencowe proposed, Cllr Mrs Doeser seconded all in favour to insure Germoe Parish Council through Aviva and to pay the premium demanded of £265.00.

Members noted that Germoe Parish Council will self-insure all its assets other than the War Memorial and the notice-boards at Great Work, Germoe Churchtown, Bal West and Nevada House during the year to May 31, 2016.

20 FINANCE

The Clerk presented Councillors with a statement of Germoe Parish Council's financial position as at May 7, 2015. A copy of that statement is attached to these minutes.

The Clerk presented the accounts for the year April 1, 2014 – March 31, 2015. Cllr Blencowe proposed, Cllr Mrs Doeser seconded, all others in favour that Germoe Parish Council accepts the accounts for the year April 1, 2014 – March 31, 2015.

Parish Councillors considered the Statement of Assurance required for the Annual Return for the year ended March 31, 2015. Cllr Royds proposed, Cllr Taylor seconded, all others in favour that Germoe Parish Council should answer "Yes" to each of the questions posed by the Statement of Assurance which forms part of the Annual Return for the year ended March 31, 2015.

The Clerk reported that Mr Peter Richards, Germoe Parish Council's Internal Auditor, has signed off the Annual Return for the year to March 31, 2015 making no comments, observations or suggestions.

Members considered a request from St Germoe PCC for financial help towards the maintenance of the churchyard. Cllr Blencowe proposed, Cllr Mrs Doeser seconded all others in favour, that, using the General Power of Competence (adopted by Germoe Parish Council on May 9, 2013), the sum of £300.00 should be forwarded to St Germoe PCC.

The following accounts were presented for consideration:

		GROSS	VAT
Bob Sanders			
Open Spaces	£ 60.00		
Telephone Box	£ 185.00		
		£ 245.00	
Colin Chapman			
Salary (April)	£ 219.30		
telephone	£ 15.89		
office expenses	£ 42.81		
travelling	£ 34.50		
use of home	£ 20.00		
	total	£ 332.50	

Cllr Mrs Doeser proposed, Cllr Blencowe seconded, all in favour that the above two accounts be paid.

The following receipts were noted

CC (Precept 1 st instalment)	£ 4,050.00
CC (CTS grant)	£ 197.19
HM Revenue & Customs (VAT refund)	£ 32.70

21 MEMBERS' QUESTIONS

Members noted that

- the shipping container is still on site in the field adjoining Tregonning Brea
- The Feast Celebrations (Maypole dancing and a Church Service) will be on May 15
- the beacon needs an outing.

22 CHAIRMAN'S COMMENTS

The Chairman made no comment at this stage.

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23 MATTERS FOR INCLUSION AT FUTURE MEETINGS

No matters were tabled for inclusion in future meetings.

DATE AND TIME OF NEXT MEETING

Thursday June 4, 2015 at 7.00pm in Balwest Methodist Schoolroom.

Signed.....

Dated.....

Chairman's initials.....